



# Fulfillment by Sophio Setup and Configuration

Step 1 – visit this link - <https://partscenter.ebay.com> and login with your ebay store credentials

Step 2 – click ‘manage profile’



Hello autopartsgirl ! ( [Sign Out](#) )

## Welcome to Parts Center


- [Manage Profile](#)
- [Manage Templates](#)
- [View Sales History](#)
- [Parts Center Tools](#)
- [Category Changes](#)
- [Program Merchant Hub](#)



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Step 3 – Click Shipping & Handling (you should review other settings and options as well)

\* Item Condition 

New ▼

▶ Seller Information

▶ Item Location

▶ Shipping & Handling 

▶ Returns


▶ Core Charges

▶ Warranty

Save | Save & Preview | Reset

Step 4 – Edit Shipping Settings

▼ Shipping & Handling

\* Order Processing Time 

1 business day ▼

\* Global Shipping Program

☒ Yes

☐ No

▶ Domestic

▶ International

▼ Exclude Options

☒ Alaska/Hawaii

☒ APO/FPO

☒ US Protectorates

☒ PO Box

# Step 5 – Edit Return and Core Charge Settings

## ▼Returns

### \* Return Policy ?

Returns Accepted ▼

### \* Item must be returned within

30 Days ▼

After the buyer receives the item, it can be returned within the time frame selected.

### \* Refund will be given as

Money Back ▼

### \* Restocking Fee

NoRestockingFee ▼

### Additional return policy details

IMPORTANT! Please start all returns from within "My eBay" but contact us first for an RMA number. The RMA number is a special identification number that we will create to track your return through our system. Without it, we could confuse your purchase with someone else's which could delay your credit.

### \* Return shipping paid by

☒ Buyer

☐ Seller

## ▼Core Charges

☒ Show core charges in the listings

## ▼Core Returns

### \* Core Return Policy ?

Core Returns Accepted ▼

### \* Core Item must be returned within

7 Days ▼

After the buyer receives the item, the core item can be returned within the time frame selected.

### \* Refund for Core Item will be given as

MoneyBack ▼